



Birchfield

PRIMARY SCHOOL



Dear Parents and carers

Please find attached **revisions to the timings for next week.**

Where it is possible, we ask parents to abide by these timings to enable traffic to flow steadily on site. To support parents, the gates will be open at 8:30 in the morning if you have multiple children to bring on site.

We **MUST** stagger the home time slots to enable social distancing and to keep things moving on the site. We have shortened the space between year groups to try and make it easier for parents. If you do not collect your children at the times stated, they will stay safely with an adult but you may then have to wait whilst staff dismiss other classes as is stated on the information attached.

The entrance for parents is on Trinity Road and the exit is via the alley way by Sacred Heart School.

We will continue to review procedures and make changes where needed and if we can. I want to thank the many parents who have shown their support and to the staff who are working around the clock to keep our school safe.

Kind regards

Mrs Z Thewlis
Head of School

Monday - Thursday

	Drop off time	End of day collection point	Collection time
RF	8:50	Green gate by Nursery Block	2:40
RM	8:50	Green gate by Office Block	2:40
RH	8:50	Green gate by Office Block	2:40
1B	8:50	Green gate by Nursery Block	2:50
1S	8:50	Green gate by Office Block	2:50
1A	8:50	Green gate by Office Block	2:50
2B	8:50	Green gate by Nursery Block	3:00
2T	8:50	Green gate by Office Block	3:00
2N	8:50	Green gate by Office Block	3:00
3H	8:40	Green gate by Nursery Block	3:10
3R	8:40	Green gate by Office Block	3:10
3KR	8:40	Green gate by Office Block	3:10
4C	8:40	Green gate by Nursery Block	3:20
4A	8:40	Green gate by Office Block	3:20
4B	8:40	Green gate by Office Block	3:20
5J	8:30	Green gate by Nursery Block	3:30
5AM	8:30	Green gate by Office Block	3:30
5A	8:30	Green gate by Office Block	3:30
6C	8:30	Green gate by Nursery Block	3:30
6F	8:30	Green gate by Office Block	3:30
6W	8:30	Green gate by Office Block	3:30

There are no changes to the Nursery session times.

Arrangements for Friday

If your child usually stays for lunch, this has been organised so they will still be collected at the time stated below. If your child attends Friday club they need to be collected at 3:30 as usual.

	Drop off time	End of day collection point	Collection Time
RF	8:50	Green gate by Nursery Block	11:30
RM	8:50	Green gate by Office Block	11:30
RH	8:50	Green gate by Office Block	11:30
1B	8:50	Green gate by Nursery Block	11:40
1S	8:50	Green gate by Office Block	11:40
1A	8:50	Green gate by Office Block	11:40
2B	8:50	Green gate by Nursery Block	11:50
2T	8:50	Green gate by Office Block	11:50
2N	8:50	Green gate by Office Block	11:50
3H	8:40	Green gate by Nursery Block	12:00
3R	8:40	Green gate by Office Block	12:00
3KR	8:40	Green gate by Office Block	12:00
4C	8:40	Green gate by Nursery Block	12:10
4A	8:40	Green gate by Office Block	12:10
4B	8:40	Green gate by Office Block	12:10
5J	8:30	Green gate by Nursery Block	12:20
5AM	8:30	Green gate by Office Block	12:20
5A	8:30	Green gate by Office Block	12:20
6C	8:30	Green gate by Nursery Block	12:30
6F	8:30	Green gate by Office Block	12:30
6W	8:30	Green gate by Office Block	12:30

There are no changes to the Nursery session times.

